

## **PTO Meeting Notes**

October 2, 2007

- Fall Social/Fundraiser “Trivia Night”
  - Date: Friday, November 30<sup>th</sup>
  - Time: 7:00pm – 11:00pm.
  - Food: Chinese food appetizers.
  - Bar: Beer and wine
  - Cost: \$10 in advance and \$15 at the door.
  - Tom Noonan will DJ
  - The format will be:
    - Tom will ask a trivia question
    - Each table will decide on one answer and write the answer on the slips of paper provided.
    - The answers will be brought to the front.
    - Each table with the correct answer will get one point – there will be a white board up front to keep score on.
  - Prize: There will be a prize for just the winning table. Prize: TBD, one prize discussed was a bottle of wine and a box of chocolate per person.
  
- School Apparel.
  - Brenda sent order form to Brian, who made a few changes to it. The order form will go out with the next school mailing. All orders are to be given to Mr. Drury. The items ordered will take approximately 2-3 weeks to be delivered and they will be delivered to the Advisor to give to the student.
  - Kelly would like the apparel to be sold at the 2 open houses – Oct 17<sup>th</sup> 6:00pm – 8:00pm; Oct 21<sup>st</sup> 2:00pm – 4:00pm. She asked to have one of each item left at the school to sell at different events.
  - The feedback on the apparel has been great. We sold \$1,094.50 worth at Back to School night.
  - Brian wanted to know if we could set up billing with the supplier to make it easier to pay for everything. Brenda will check into it.
  
- Semi-Formal Valentine Dance.
  - Date: Saturday, February 8, 2008 and it will be held in the school auditorium.
  - Cost will be \$5 in advance and \$7 at the door.
  
- Spring Supper Raffle.
  - Date: Saturday, March 15<sup>th</sup>, 2008.
  - Cost: \$50 per ticket for a dinner for two and a chance at the grand prize.
  - Tom will DJ.
  - Prizes: Grand Prize: \$5,000. Smaller prizes may be given throughout the night, depending upon what we receive for donations.
  - Theme: St. Patrick’s day.
  - Food: We will have a catered Italian dinner. Brian suggested using Alyssa’s caterers.

- We will have each advisor donate a themed basket for an auction table.
- Brian to check on what type of insurances we may need and how far in advance we need to get them.

➤ Prom

- Date: Saturday, May 31, 2008.
- Location: The Sheraton Boston Hotel. The contract and down payment have already been sent in.
- Cost: The initial cost is \$55 per person for a sit down dinner. The packages we can add on are: \$10 pp for hors d'oeuvres and \$10 pp for table cloths, centerpieces and DJ. Total cost = \$75 pp.
- We can help with fundraising to lower the cost. We want to get the cost as low as possible so that every Junior and Senior who wants to go will be able to. Brian suggested raffling off a laptop. We could sell tickets for \$10 each. We decided we would have three prizes, the laptop would be the grand prize and possibly an Ipod and digital camera as the other two prizes.
- We want to get the message across to the kids that they don't have to go in couples, that they can go in groups of friends. We don't want any one being left out.

➤ Dues.

- Maria will make up a letter for the next mailing, detailing what we have planned for the school year and asking for the \$25 PTO dues per family.

➤ PTO Officers:

Elizabeth Noonan, Co-President 781-248-9911 [c21ehnoonan@yahoo.com](mailto:c21ehnoonan@yahoo.com)  
 Maria Medina, Co-President 617-966-8828 [amnmnm@yahoo.com](mailto:amnmnm@yahoo.com)  
 Brenda Stone, Treasurer, [Bgfs117@aol.com](mailto:Bgfs117@aol.com)  
 Lisa Boyle, Secretary, [jlboyle10@yahoo.com](mailto:jlboyle10@yahoo.com)

Please feel free to contact any of us with any questions, ideas or concerns you may have.

➤ Future PTO Meetings:

- The meetings are held on the first Tuesday of the month at 7:00pm. Here is a list of the meetings for the 2007-2008 school year.

November 6<sup>th</sup>  
 December 4<sup>th</sup>  
 January 8<sup>th</sup>  
 February 5<sup>th</sup>  
 March 4<sup>th</sup>  
 April 1<sup>st</sup>  
 May 6<sup>th</sup>  
 June 3<sup>rd</sup>

